

BEFORE THE TEACHIS STANDARDS AND PRACTICES COMMISSION  
OF THE STATE OF OREGON

3 In the Matter of the	)	STIPULATION OF FACTS AND
4 Educator License of	)	FINAL ORDER OF
5	)	PUBLIC REPRIMAND
6 ELIZABETH ANNE CARAVACA	)	

7

8 On or about August 24, 2016, the Teacher Standards and Practices Commission

9 (Commission) referred the application of Elizabeth Anne Caravaca (Caravaca) to

10 Professional Practices for investigation after determining Caravaca may have worked as

11 a school administrator without a valid license or registration.

12 After review of the matters alleged, Caravaca and the Commission agree that

13 their respective interests, together with the public interest, are best served by a

14 stipulation to certain facts and the imposition of a public reprimand.

15 This Order sets forth the facts upon which the parties have agreed and the

16 sanction to be imposed. Caravaca stipulates that there are sufficient facts contained in

17 the Commission’s files and records to support the findings of fact and conclusions of law

18 set forth below. In entering into this stipulation, Caravaca waives the right to a hearing

19 to contest the findings of fact, conclusions of law and order set forth below.

20 By signing below, Caravaca acknowledges, understands, stipulates, and agrees to

21 the following: (i) she has been fully advised of her rights to notice and a hearing to

22 contest the findings of fact, conclusions of law, and order set forth below, and fully and

23 finally waives all such rights and any rights to appeal or otherwise challenge this

24 Stipulation of Facts and Final Order of Reprimand (Stipulation and Final Order); (ii) this

25 Stipulation and Final Order is a public document and disclosed to the public upon

26 request by the Commission; (iii) this Stipulation and Final Order is contingent upon and

27 subject to approval and adoption by the Commission. If the Commission does not

28 approve and adopt this Stipulation and Final Order, then neither Caravaca nor the

29 Commission are bound by the terms herein; (iv) she has fully read this Stipulation and

30 Final Order, and understands it completely; (v) she voluntarily, without any force or

31 duress, enters into this Stipulation and Final Order and consents to issuance and entry of

32 the Stipulated Final Order below; (vi) she states that no promise or representation has

33 been made to induce her to sign this Stipulation and Final Order; and (vii) she has

34 consulted with an attorney regarding this Stipulation and Final Order and has been fully

35 advised with regard to her rights thereto, or waives any and all rights to consult with an

1 attorney prior to entering into this Stipulation and Final Order and issuance and entry of  
2 the Stipulated Final Order below.

3 **STIPULATION OF FACTS**

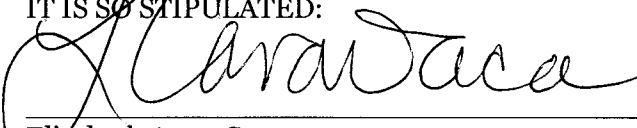
4 1. The Commission has licensed Caravaca since September 5, 2007. Caravaca  
5 previously held an Initial Teaching License, with an endorsement in Multiple  
6 Subjects Self-Contained (ECE, ELE), that was valid from September 5, 2007  
7 through March 5, 2009. Caravaca currently holds a Charter School Registry, with  
8 an endorsement in Administrator (ALL LVL), valid from September 7, 2016,  
9 through September 7, 2019. During all relevant times, Caravaca was employed by  
10 ~~the Ivy School, chartered by the State Board of Education.~~

11  
12 2. On August 24, 2016, Commission staff referred Caravaca's application to  
13 Professional Practices after determining she may have worked as a school  
14 administrator without a valid license or registration. Investigation determined  
15 Caravaca began her employment as the director of the Ivy School, a public  
16 charter school, in August 2015. Records indicate Caravaca made application for a  
17 charter school registry on August 3, 2015. Caravaca began performing her  
18 administrative duties prior to the issuance of any license / registration.

19  
20 Caravaca did not request expedited service of her application for licensure /  
21 registration. In December 2015, TSPC licensure staff sent an Incomplete  
22 Application Notice to Caravaca's email address on file. The notice directed  
23 Caravaca to complete required fingerprinting and testing requirements within 90  
24 days; otherwise, Caravaca's application would be expired and she would need to  
25 reapply for licensure / registration. Caravaca failed to complete the application  
26 process, and her application was closed on March 8, 2016.

27  
28 Caravaca made re-application for her licensure / registration on March 15, 2016.  
29 The Ivy School Board of Directors provided a letter of explanation regarding  
30 Caravaca's failed and delayed application process. Caravaca completed the  
31 required fingerprinting and civil rights test, and her charter school registration  
32 was issued on September 7, 2016. As a result of Caravaca's conduct, she served as  
33 an administrator without a valid license or registration for a period of  
34 approximately one full calendar year, including the 2015/2016 school year.

1 IT IS SO STIPULATED:

2 

3  
4 Elizabeth Anne Caravaca

8/15/17

Date

5 

6  
7 Trent Danowski, Co-Interim Executive Director  
8 Teacher Standards and Practices Commission

8/28/17

Date

9  
10 **CONCLUSION OF LAW**

11 The conduct described above constitutes gross neglect of duty in violation of ORS  
12 342.175(1)(b); OAR 584-020-0040(4)(n) as it incorporates OAR 584-020-0010(5) (*Use*  
13 *professional judgment*); OAR 584-020-0040(4)(r) (Working without a license); and  
14 OAR 584-050-0035 (1) (*Any person hired to fill a position in a school district, education*  
15 *service district, or charter school for which a license or registration is required*  
16 *pursuant to ORS Chapter 342, must hold a valid license or registration appropriate for*  
17 *the assignment on the date the employment begins and at all times while working as a*  
18 *public school, education service district or charter school employee*).

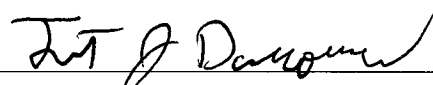
19  
20 The Commission's authority to impose discipline in this matter is based upon  
21 ORS 342.175.

22 **ORDER**

23 The Commission adopts and incorporates herein the above findings of fact and  
24 conclusions of law, and based thereon, imposes a public reprimand on Elizabeth Anne  
25 Caravaca's Oregon educators License / Registration.

26  
27  
28 Issued and dated this 9<sup>th</sup> day of November, 2017.

29 **TEACHER STANDARDS AND PRACTICES COMMISSION**  
30 **STATE OF OREGON**

31  
32 By 

33 Trent Danowski, Co-Interim Executive Director